



*Share your time & talents with us.*



**Volunteer Opportunity Description:**  
**Cleaning and/or Maintenance Handyman**

**Summary:**

The Cleaning and/or Maintenance Handyman supports the home office by performing general cleaning, and/or building and grounds maintenance duties as needed; to support Acts 1:8 Ministry's mission.

**Essential Duties & Responsibilities:**

- Perform light cleaning duties including, but not limited to, vacuuming, dusting, sweeping, mopping, cleaning bathrooms, etc.
- Perform basic building and grounds maintenance duties as needed.
- Fixes general / basic maintenance around the buildings as needed.
- Other duties as assigned.

**Requirements:**

- Passion for our mission: Training Christians to evangelize thorough kindness.
- Time management and organizational skills
- Problem solving skills.
- Customer service skills
- Handyman experience preferred, but not necessary.

**Training & Supervision:**

- Detailed training of project.
- Supervision & training is done by the Volunteer Coordinator.
- Contact information of Volunteer Coordinator: [vickienell@acts18.org](mailto:vickienell@acts18.org) or 920-494-2289

**Location & Time Commitment:**

- Part-time opportunity, between 9-5 Monday-Friday
- In home office located in Green Bay, Wisconsin

***Thank you for taking your time & Consideration to check out Acts 1:8 Ministry & our Cleaning and/or Maintenance Handyman Opportunity. We ask that you prayerfully consider where you can best share your talents & time. We are looking forward to meeting you soon.***