



Share your time & talents with us.



Volunteer Opportunity Description:
Grant Writer

Summary:

The Grant Writer Volunteer will research grant options and prepare documents needed to secure grant money to grow awareness and raise support to further Acts 1:8 Ministry's mission.

Essential Duties & Responsibilities:

- Research and analyze current grant options.
- Prepare necessary documents and write grants.
- Research new grant funding trends.

Requirements:

- Passion for our mission: Training Christians to evangelize through kindness.
- Ability to manage and meet deadlines.
- Knowledge of grant writing, one year of experience preferred.
- Motivated self-starter
- Time management and organizational skills
- Strong written communication skills
- Detailed oriented
- Bachelor's degree in communications or related field preferred.

Training & Supervision:

- Detail training of project – written & verbal (if needed)
- Supervision & training is done by the Volunteer Coordinator.
- Contact information of Volunteer Coordinator: vickienell@acts18.org or 920-494-2289

Location & Time Commitment:

- Part-time opportunity, between 9-5 Monday-Friday
- In home office located in Green Bay, Wisconsin

Thank you for taking your time & Consideration to check out Acts 1:8 Ministry & our Cleaning and/or Maintenance Handyman Opportunity. We ask that you prayerfully consider where you can best share your talents & time. We are looking forward to meeting you soon.